



**Gloucester
City Council**

Cabinet

Meeting: Wednesday, 17th June 2015 at 6.00 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. James (Leader of the Council and Cabinet Member for Regeneration and Economy) (Chair), Dallimore (Deputy Leader and Cabinet Member for Communities and Neighbourhoods), Noakes (Cabinet Member for Culture and Leisure), Norman (Cabinet Member for Performance and Resources), Organ (Cabinet Member for Housing and Planning) and Porter (Cabinet Member for Environment)
Contact:	Atika Tarajiya Democratic Services Officer 01452 396127 atika.tarajiya@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	MINUTES (Pages 7 - 14) To approve as a correct record the minutes of the meeting held on 25 March 2015.
4.	PUBLIC QUESTION TIME (15 MINUTES) The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings, or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers

5.	<p>PETITIONS AND DEPUTATIONS (15 MINUTES)</p> <p>To receive any petitions or deputations provided that no such petition or deputation is in relation to:</p> <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
6.	<p>PARTNERSHIP WORKING WITH GLOUCESTERSHIRE COUNTY COUNCIL (Pages 15 - 28)</p> <p>To consider the report of the Cabinet Member for Performance and Resources informing Members of the progress made in discussions between Gloucester City Council (GCC) and Gloucestershire County Council (GlosCC) to work together to deliver back office functions and appropriate frontline customer services for the benefit of the residents of the City.</p> <p>PLEASE NOTE: Appendix 1 contains exempt material as defined in paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). If Members wish to discuss material contained within Appendix 1 it will be necessary to notify the Chair to enable a resolution to be passed to exclude the press and public.</p>
7.	<p>SHARED HR SERVICE BETWEEN GLOUCESTER CITY COUNCIL AND GLOUCESTERSHIRE COUNTY COUNCIL (Pages 29 - 38)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking Members' approval to progress a Section 101 agreement for a joint HR service between Gloucester City Council (GCC) and Gloucestershire County Council (GlosCC).</p>
8.	<p>2014-15 FINANCIAL OUTTURN REPORT (Pages 39 - 52)</p> <p>To consider the report of the Cabinet Member for Performance and Resources informing Members of the final Council position against agreed budgets for the 2014/15 financial year. It also highlights some key performance indicators.</p>
9.	<p>TREASURY MANAGEMENT UPDATE - QUARTER 4 REPORT 2014/15 (Pages 53 - 64)</p> <p>To consider the report of the Cabinet Member for Performance and Resources informing Members of Treasury management activities for Quarter 4: 1st December 2014 to 31st March 2015.</p>
10.	<p>PROPOSAL FOR A NEW FINANCIAL SYSTEM AND A SHARED SERVICE AGREEMENT (Pages 65 - 70)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking approval for a change to the Council's financial system from Advanced Business Solutions (ABS) Financials to Civica Financials through the implementation of CIVICA financials in a shared working arrangement with Malvern Hills District</p>

	<p>Council (MHDC) and to confirm a willingness to enter into other shared Finance service arrangements with MHDC on systems administration and transaction processing.</p>
11.	<p>COUNCIL ADVERTISING NETWORK (Pages 71 - 78)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking approval for a proposal to introduce advertising to the Council's website via the Council Advertising Network for a 1 year pilot, working with CapacityGrid, who offer an end-to-end solution for Councils.</p>
12.	<p>AN UPDATE ON ASSET BASED COMMUNITY DEVELOPMENT AND PUBLIC HEALTH IN GLOUCESTER (Pages 79 - 86)</p> <p>To receive the report of the Cabinet Member for Communities and Neighbourhoods updating Members on the progress of implementing Asset Based Community Development (ABCD) and Public Health interventions.</p>
13.	<p>AFFORDABLE HOUSING PARTNERSHIP AND THE SELECTION OF PREFERRED REGISTERED PROVIDERS TO DELIVER AFFORDABLE HOUSING ACROSS THE JOINT CORE STRATEGY STRATEGIC SITES (Pages 87 - 118)</p> <p>To consider the report of the Cabinet Member for Housing and Planning seeking approval for the creation of an affordable housing partnership and to undertake the selection of preferred Registered Providers to deliver homes in the strategic allocations of the Joint Core Strategy area.</p>
14.	<p>CHANGES TO THE FIT TO RENT ACCREDITATION SCHEME FOR PRIVATELY RENTED PROPERTIES (Pages 119 - 122)</p> <p>To consider the report of the Cabinet Member for Housing and Planning seeking approval to introduce a charging regime for the 'Fit to Rent' private rented accreditation scheme and to target the scheme to student accommodation.</p>
15.	<p>LOCAL GOVERNMENT OMBUDSMAN DECISIONS (Pages 123 - 140)</p> <p>To consider the report of the Monitoring Officer making Members aware of two recent Ombudsman investigations resulting in findings of fault or injustice on the part of the Council.</p>
16.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>To resolve:-</p> <p>"That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972 as amended".</p>

	Agenda Item No.	Description of Exempt Information
	17	Paragraph 3: information relating to the financial or business affairs of any particular person (including the Authority holding that information).
	18	Paragraph 3: information relating to the financial or business affairs of any particular person (including the Authority holding that information).
	19	Paragraph 5: information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
17.	CIVICA REVENUES & BENEFITS CONTRACT UPDATE EXTENSION (Pages 141 - 148) To consider the report of the Cabinet Member for Performance and Resources updating Members on the progress of the Civica Revenues and Benefits Business Partnership and to seek approval to offer extension of the existing revenues and benefits contract with Civica UK Ltd.	
18.	RETAIL- LED REGENERATION AT KINGS QUARTER (Pages 149 - 154) To consider the report of the Cabinet Member for Regeneration and Economy updating Members on the further progress made on the new bus station for the Kings Quarter scheme and the revised tender sum for the design process.	
19.	PROPERTY SEARCHES LITIGATION (Pages 155 - 158) To consider the report of the Cabinet Member for Performance and Resources updating Members on the progress of the negotiations with the APPS Claimants with regard to their claims against the Council for refunds of property search fees.	

M. Shields

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Martin Shields
Corporate Director of Services and Neighbourhoods

Date of Publication: Tuesday, 9 June 2015

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.